

Directions for Tuition Assistance Application

Grades K-8

Deadline: April 15, 2012

Application does not guarantee award.

Funds are limited, so please submit your application early!

1. Submit new student or consecutive student application to the school office PRIOR to applying for tuition assistance.
2. Submit your application to CFA at www.cfslogin.com. FLS code is 40308. You will be required to pay CFA \$20 for processing your application online. You can also fax or mail your application for a \$25 fee. Instructions and worksheet are available on-line or pick up a hard copy in the school office. **ALL REQUIRED DOCUMENTS MUST BE SUBMITTED TO CFA BEFORE APPLICATION WILL BE CONSIDERED. DOCUMENTS, INCLUDING 1040 FORMS, MUST BE RECEIVED BY CFA BEFORE THE APRIL 15TH DEADLINE. FIRST LUTHERAN SCHOOL WILL NOT ACCEPT FINANCIAL DOCUMENTS or LATE APPLICATIONS.**
3. Submit the First Lutheran tuition assistance application, letter from your church leader*, and other information you feel may explain your financial hardship. ALL information requested must be included with the application at the time of submission. Returned applications must be submitted by the deadline. *If you do not have a home church, please schedule an appointment to meet with Pastor Bushur or the Principal to meet the "letter from your church leader" requirement.
4. **Tuition assistance does not include:** Early Childhood Education (ECE), lunches, Student Services (before and after school care), field trips, sports fees, application or enrollment fees. **These fees are to be paid when due.** No pre-payment discounts on annual tuition will be permitted. Referral discounts will be allowed.
5. First Lutheran Church requires the following stipulations be met in order to provide financial assistance for our students. Failure to maintain these stipulations may result in termination of assistance. If termination occurs, the full cost of tuition will be the responsibility of the signers below. Terminated assistance may be reviewed for reinstatement after 60 days upon receipt of a written request submitted to the Principal, along with proof of stipulation compliance.
 - Students must maintain a 75% church attendance record. Evidence of attendance may be requested.
 - Participation in choir performances at First Lutheran Church or other special school performances is required.
 - Academic achievement and/expectations must be met as determined by the principal.
 - Excessive tardiness or unexcused absences may result in termination of assistance.
 - Excessive disciplinary demerits and/or suspension may result in termination of assistance.
 - Disrespect and/or disregard for school property may result in termination of assistance.
 - Christian conduct is expected at all campus and off-campus events
 - Account balance must be paid on a monthly basis from August - May. **Delinquent accounts are subject to termination of assistance and enrollment contract.**

Tuition Assistance Application 2012/13

Name of student: _____ Grade (12/13): _____

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Church: _____ Attend regularly? yes no occasionally
Sunday school attendance? yes no occasionally

PARENT INFORMATION

Parent/Guardian: _____

As of today, are you married? Yes No
 Widowed Single Separated Divorced

Current employment status of head of household:
 Full time Part time Not employed Self employed

Person responsible regarding billing: _____

How much tuition can you afford each month? _____

How much tuition did you pay last year? _____

If you are not married to or are legally separated from the child's other parent, are they required by the court to pay a portion of the tuition? If so, please explain:

Optional: Attach a letter explaining why you want your child(ren) to attend First Lutheran School, listing any extenuating circumstances or other pertinent information that may clarify your request.

Parent/Guardian signature: _____

Parent/Guardian signature: _____